

RENEWAL APPLICATION

MONTANA BOARD OF VETERINARY MEDICINE  
301 SOUTH PARK, PO BOX 200513  
HELENA, MT 59620-0513  
(406) 841-2394

NAME \_\_\_\_\_ LICENSE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_ RENEW DATE \_\_\_\_\_  
CITY, STATE ZIP \_\_\_\_\_ STATUS \_\_\_\_\_

Your Montana Certified Euthanasia Agency license will expire on May 30.

Renewal fee: Certified Euthanasia Agency \$125.00 Late renewals postmarked after May 30 and before July 1, 2006: \$175.00 **Late renewals postmarked after July 1, 2006 may be \$250.00** This is due to the expected adoption of the Department rule change affecting late fees on 7/1/06.

In order to renew your Certified Euthanasia Agency license:

- 1) Complete the renewal application.
- 2) Answer the disciplinary question at the bottom of the form.
- 3) Submit a check or money order in the amount indicated above made payable to the Board of Veterinary Medicine. Do not send cash.
- 4) Renewals postmarked after May 30 will be assessed a penalty fee as stated above. NO EXCEPTIONS!
- 5) Sign the renewal application.
- 6) Return the renewal application and fee to the Board office postmarked by May 30.
- 7) A renewal returned to a licensee for any reason, must be re-postmarked by May 30 to avoid paying a late fee.

Please provide the following information with this renewal application for the Board's records:

- 1) Verification of current DEA registration.
- 2) Verification of satisfactory Agency inspection by the Board of Veterinary Medicine within the last 12 months of the current renewal deadline date.
- 3) List of currently employed CETs or Veterinarians with day, month, and year each individual began employment.

<u>Day/Month/Year</u>	<u>Name</u>	<u>Day/Month/Year</u>	<u>Name</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Incomplete or unsigned renewal applications will not be processed and will be returned.

**LEGISLATION PASSED IN THE 2005 SESSION PROVIDES THAT A LICENSEE HAS 45 DAYS TO RENEW HIS/HER LICENSE AFTER THE DEADLINE BY PAYING BOTH THE RENEWAL FEE AND THE LATE FEE. ANYONE RENEWING 46 DAYS OR MORE AFTER THE MAY 30 DEADLINE, MAY HAVE A COMPLAINT FILE OPENED, AND THE POSSIBILITY OF UNLICENSED PRACTICE MAY BE ADDRESSED BY THE BOARDS DISCIPLINARY SCREENING PANEL.**

YES \_\_\_\_\_ NO \_\_\_\_\_ **Have any legal or disciplinary actions been instituted against you since your renewal?** If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec. 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_  
DO NOT SEND CASH